

27th January 2026

Dear Parents and Carers,

I am writing to inform you that Miss Rutland will be leaving our school, having secured a promotion to a new position. Her final day with us will be Thursday 5th February. While we are saddened to be losing a valued member of staff, we are delighted for her as she takes this next step in her career, and we extend our warmest wishes for every success in her future endeavours.

We were keen to ensure that we had secured a suitable replacement before sharing this news with you, and I am pleased to confirm that Miss Plummer, an experienced class teacher, has been appointed to teach Wren Class until the Easter break. She has spent today in the EYFS unit getting to know the children and familiarising herself with our routines, ensuring a smooth transition for the class.

Should you have any questions, please direct them in the first instance to Miss Tanner or Mrs Coley, who will be happy to assist.

Thank you for your continued support.

Yours sincerely,



Miss A Watson
Acting Headteacher